

**ASSAM STATE AGRICULTURAL MRKETING BOARD**  
**R.K. MISSION ROAD : ULUBARI**  
**GUWAHATI-781007**  
**ASSAM.**

Assam State Agricultural Marketing Board (ASAMB), a statutory body constituted under the provision of Assam Agricultural Produce Market Act, 1972 is looking for promising, energetic and young Indian citizen for appointment as Assistant Engineer (Civil) on contract basis for a period of 2 (Two) years at a consolidated pay of Rs. 30,000.00 (Rupees thirty thousand) only per month.

**GENERAL CONDITIONS:**

Applications in prescribed format should be accompanied by a crossed Demand Draft/Bankers Cheque of Rs. 500.00 (Rupees five hundred) only as application fee drawn on any scheduled bank in favour of the Chief Executive Officer, Assam State Agricultural Marketing Board, Guwahati. If there are more eligible applicants, the number of candidates to be called will be restricted in proportion to the requirement based on academic excellence, age etc. Candidate employed in PSUs/Govt. Organizations should submit the application through proper channel and to produce No Objection Certificate at the time of the interview. Candidates are required to possess at least one valid e-mail id which is to be entered in the application form. Candidates shortlisted for the written test/interview will be informed through e-mail regarding the date, time and venue for the written test and interview to the id that is furnished in the application. ASAMB will not be responsible for bouncing of any e-mail sent to the candidate. Applications that are incomplete, not in the prescribed format, not legible, without the required enclosures will be summarily rejected without assigning any reasons and no correspondence in this regard will be entertained. Only Indian nationals need apply.

Incomplete applications not supported by copies of relevant self attested documents in support of age, as specified will be rejected and not considered.

Also applications of candidates not fulfilling the eligibility criteria or those received after the last date of receipt of applications shall not be considered and treated as Rejected and the application fee will not be refunded.

While applying for a post in response to the advertisement, candidates must ensure that all particulars filled by them in the application format are correct and complete in all respects. In case it is detected at any stage of the recruitment process that a candidate does not fulfil the eligibility criteria or has submitted false information or has suppressed any material facts, his/her candidature will automatically stand cancelled. If any of the above shortcomings are detected even after appointment, his/her services are liable to be terminated without any notice. In case any of the above mentioned conditions are not fulfilled, the application of the candidate will be summarily rejected and no communication in this regard will be entertained.

**OTHER CRITERIA:**

The candidates should have

- Good Oral & written communication skills
- Good presentation skills
- Good knowledge of Microsoft Office/Basic IT/Equivalent.
- Required to travel at short notice

**HOW TO APPLY:**

Interested candidates are advised to download the application format available on the official website <http://asamb.in>. The downloaded application format duly filled in all respects (with recent colour passport size photograph of the applicant duly affixed in the column provided in the Application Form) along with prescribed application fee and self attested Xerox copies of-

- (i) HSLC/Matriculation (or equivalent) Certificate (for proof of age)
- (ii) Marks sheets of all semesters/years of B.E/B.Tech examinations
- (iii) B.E/B.Tech Degree Certificate
- (iv) Voters' Identity Card
- (v) Any other relevant certificates.

Applications are to be submitted in envelope super-scribing the Post Applied for.

Applications should be sent by post/courier only to **The Chief Executive Officer, Assam State Agricultural Marketing Board, R.K. Mission Road, Ulubari, Guwahati- 7**. The applications must reach to the aforesaid address on or before 15<sup>th</sup> June, 2016. The ASAMB shall not be held responsible for any kind of postal delay.

Candidates forwarding applications which are not as per the prescribed format and without application fee, as given in the website, will be rejected. Documents sent by Email or hand delivery will not be considered.

The ASAMB reserves the right to debar/disqualify any candidates at any stage of the selection process for any reason what so ever. Canvassing in any form will result in disqualification.

Last Date for Receipt of Applications: **15/06/2016**.

**EDUCATIONAL QULIFICATION:**

The candidates should possess minimum first class Graduate Degree in Civil Engineering of any recognised Universities or AICTE approved.

**UPPER AGE LIMIT:**

Upper age limit of candidates shall be 30 (thirty) years as on 31<sup>st</sup> March, 2016.

**MODE OF SELECTION:**

The applications will be scrutinized and applicants meeting the eligibility criteria will be called to appear for the written test or interview depends on the number of applications received. Date of the written test will be intimated by e-mail in due course. Call letters will be sent to the candidates short listed in the written test for interview by e-mail.

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**APPLICATION FOR THE POST OF ASSISTANT ENGINEER (CIVIL) ON CONTRACT BASIS**

1. Name in full: (Mr./Ms.):

(As per HSLC or equivalent certificate)

2. Age on 31<sup>st</sup> March 2016 & Date of birth:

3. Gender: M/F:

4. Father's Name:

5. Nationality

6. Category-GEN/SC/ST/OBC/PWD:

(Enclose Certificate, where necessary)

7. Religion:

8.

a) Hobbies / Special Interests:

b) Whether participated in NCC/Scouts/Cultural activities/Debate/ Competition/Sports etc.

(Please specify) :

9. Qualification: (Academic/Professional):

(Indicate division & year of passing)

Educational status from HSLC onwards	Institution / University	Main subject	Class secured/ Percentage of marks	Year of passing

10. Details of Experience:

Sl. No.	Name of Organisation	From	To	Designation	Nature of responsibilities in brief

Enclose separate sheet if required. Please indicate the date of exit and joining for each employer in DD/MM/YYYY format.

11. Details of relative employed in ASAMB, if any

a) Name:

b) Relationship

c) Place of posting

d) Designation

12. Address with Pin Code

a) Permanent Address

b) Correspondence Address

c) Mobile No. 1:

d) Mobile No. 2:

e) e-mail id 1:

f) e-mail id 2:

13. Undertaking

I affirm that the information given above is true and correct. I further declare that if any at stage it is discovered that an attempt has been made by me to wilfully conceal or mis-represent facts, my candidature may be summarily rejected or my employment terminated.

SIGNATURE OF THE CANDIDATE

Date:

Place:

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